



SUCCESSFUL MANAGEMENT

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Management

Definition:

Is the technique of understanding the problems, needs and controlling the use of resources, cost, time, scope and quality.

In other words, it is concerned with optimally using 5M's,

- ❖ Men
- ❖ Materials
- ❖ Machines
- ❖ Minutes
- ❖ Money

This is possible only when there is proper direction, coordination and integration of the processes and activities, to achieve the desired results.

Characteristics of Successful Management

- ❖ Goal Oriented: Every organization is set up with a predetermined objectives.
- ❖ Continuous Process: It is an ongoing process which tends to persist as long as the organization exists.
- ❖ Teamwork: An organization consists of various members who have different needs, expectations and beliefs.
- ❖ Dynamic Function: An organization exists in a business environment that has various factors like social, political, legal, technological and economical.

- ❖ Planning: Made to achieve desired objectives of business
- ❖ Management Development: Systematic process of training and growth
- ❖ Intangible force: Management can neither be seen nor touched but one can feel its existence, in the way the organization functions.

Management skills

- ❖ Communication: Significant for managers in the organization so as to perform the basic functions of management.
- ❖ Problem solving and decision making: you can not solve a problem without making a decision.
- ❖ Commercial awareness: knowing what's going on in the world and analyze the way it might have an impact on your organization.

A SUCCESSFUL MANAGER

- ❖ Key resources are people
- ❖ Be intentional about how you want to lead
- ❖ Make a plan, have a regular check-ins with yourself
- ❖ Learn more about different leadership styles and be open to different approaches
- ❖ Develop self-awareness to better serve your team



A SUCCESSFUL TEAMWORK

- ❖ Supportive to achieve the results
- ❖ Avoid winning or looking good at the expense of others
- ❖ Open to the ideas of others
- ❖ Share information and ideas



A group of diverse people, including men and women of various ethnicities, are smiling and interacting in what appears to be a meeting or collaborative work environment. A large teal circle is overlaid on the center of the image, containing the text 'THANKS for your ATTENTION' in white. The background image is slightly faded and has a blue tint.

THANKS
for your
ATTENTION